

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant(s): Shaffer, Shmuel; Bedard, Charles J.  
Assignee: Cisco Technology, Inc.  
Title: Call Optimization In Ad-Hoc Conference Calls  
Serial No.: 09/741,696 Filing Date: December 19, 2000  
Examiner: Unknown Group Art Unit: Unknown  
Docket No.: M-8116-1P US

San Jose, California  
April 5, 2001

BOX MISSING PARTS  
COMMISSIONER FOR PATENTS  
Washington, D.C. 20231

RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION -  
FILING DATE GRANTED

Dear Sir:

In response to the mailed by the United States Patent and Trademark Office on February 26, 2001, the following documents are enclosed to complete the filing of the above-identified patent application:

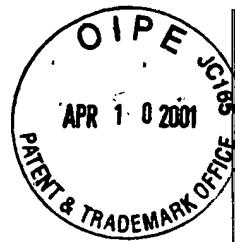
1. A declaration signed by the inventors in compliance with 37 CFR 1.63.
2. Submission of Formal Drawings.
3. Formal Drawings (Figures 1 through 18D).
4. Copy of Notice to File Missing Parts of Application - Filing Date Granted.

The United States Patent and Trademark Office is hereby authorized to charge the following fees to Deposit Account No. 19-2386:

1.	Surcharge for filing declaration on a date later than the filing date of the application.	\$130.00
2.	Statutory basic filing fee.	
3.	TOTAL FEES:	\$ 130.00

LAW OFFICES OF  
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The Commissioner is hereby authorized to charge any additional fees, which may be required, or credit any overpayment to Deposit Account No. 19-2386.

It is hereby respectfully submitted that the enclosed documents complete the filing of the above patent application and justify the filing date of December 19, 2000. Please telephone the undersigned at (512) 794-3600, if there are any questions. This form is being submitted in duplicate.

I hereby certify that this correspondence is being deposited with the United States Postal Service as First Class Mail in an envelope addressed to: Commissioner for Patents, Washington, D.C. 20231, on April 5, 2001.

Margaret M. Kelton 4-5-01  
\_\_\_\_\_  
Attorney for Applicant(s) Date of Signature

Respectfully submitted,

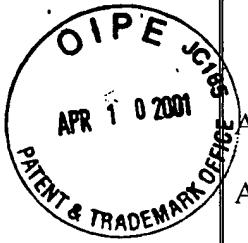
*Margaret M. Kelton*

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Attorney for Applicant(s)  
Reg. No. 44,182

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Attn: Official Draftsperson  
COMMISSIONER FOR PATENTS  
Washington, D. C. 20231

SUBMISSION OF FORMAL DRAWINGS

Dear Sir:

Applicant(s) submit(s) thirty (30) sheets of formal drawings, consisting of Figures 1, 2A, 2B, 3, 4A, 4B, 5, 6A, 6B, 7, 8, 9A, 9B, 10A, 10B, 11A, 11B, 12A, 12B, 13A, 13B, 14A, 14B, 15, 16, 17, 18A, 18B, 18C, and 18D, in the above-named application. If there are any questions regarding these drawings, please call the undersigned at (408) 453-9200.

I hereby certify that this correspondence is being deposited with the United States Postal Service as First Class Mail in an envelope addressed to: Commissioner for Patents, Washington, D.C. 20231, on April 5, 2001.

*Margaret M. Kelton* 4/5/01  
\_\_\_\_\_  
Attorney for Applicant(s) Date of Signature

Respectfully submitted,

*Margaret M. Kelton*  
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Attorney for Applicant(s)  
Reg. No. 44,182

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# UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
[www.uspto.gov](http://www.uspto.gov)

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/741,696	12/19/2000	Shmuel Shaffer	M-8116-1P US

## CONFIRMATION NO. 6108

### FORMALITIES LETTER



\*OC000000005802643\*

Dale R. Cook  
Suite 700  
25 Metro Drive  
San Jose, CA 95110

Date Mailed: 02/26/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

04/11/2001 TGEDAMU1 00000074 192386 09741696

FILED UNDER 37 CFR 1.53(b)

01 FC:105

130.00 CH

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below. Applicant is given TWO MONTHS from the date of this Notice within which to correct the informalities indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

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*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

